  
**Project WP#/Name:        SDR#:       Fund:****Subclass:      Activity:**

## Airport Facilities - Systems & Utility Shutdown Request

### *10 work days notice required for system shutdown + 72 hrs after final signature & distribution 10 work days notice required for DOMESTIC water shutdown + 96 hrs after final signature & distribution*

|  |  |
| --- | --- |
| **SHUTDOWN DETAILS (CONTRACTOR TO COMPLETE)** | |
| Date of Request: | Date(s) of Shutdown:  Duration:  Start Time:       End Time: |
| Outages Coordinator:  Phone No.: | RE/PM:  Phone No.: |
| **Contacts During Shutdown:**  Contractor:       Phone No.:  Inspector:       Phone No.: | |
| Contractor performing the work: | |
| What is being shut down? **(BE SPECIFIC; ie utility system, panel, conveyor ID’s, etc)** | |
| Reason for Shutdown: | |
| Buildings and/or Area Affected: **(*DRAWING(S) and PHOTO(S) OF AFFECTED AREA REQUIRED WITH FORM, OK to Attach*)** | |

**UTILITY EQUIPMENT LIST (CONTRACTOR TO INDICATE AFFECTED SYSTEMS; POS TO OBTAIN INITIALS FOR APPROVAL)**

|  |  |  |
| --- | --- | --- |
| Aircraft Fueling - FD/Swissport | Elevators - Escalators | IWTP lift stations - OE |
| Ceiling tile removal - CARPENTERS | Fire alarm – FD | Natural Gas system - OE |
| Chilled water - OE | Fire system and pumps – OE & FD | Sanitary lift stations – OE |
| Conveyors | Hot water heating - OE | Sanitary Waste/Grease Lines – OE |
| Domestic water – OE & FCRW | HVAC / PC Air / DDC – OE | Security |
| Electrical systems - ELEC | ICT Department | Storm lift stations - OE |
| ET Electronics / Security | Irrigation - FCRW | STS systems |

# APPROVALS (POS TO COMPLETE)

|  |  |  |  |
| --- | --- | --- | --- |
| 1st Maintenance Craft: (**AVM Managers to be included in all final distributions**): | | | Date: |
| 2nd Maintenance Craft: | Date: | Other: | Date: |
| 3rd Maintenance Craft: | Date: | Other: | Date: |
| F&I System Manager: | Date: | Security: | Date: |
| Fire Prevention: | Date: | Airport Operations: | Date: |
| Landside: | Date: | ICT Department: | Date: |

# TENANT NOTIFICATIONS (POS TO COMPLETE)

|  |  |  |  |
| --- | --- | --- | --- |
| Business Group or Tenants requiring notification: | Notified: | By: (initials) | Tenant Representative Notified |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**OR POS DEPARTMENT USE ONLY:**

|  |
| --- |
| **Comments:** |

**PLEASE RETURN A COPY OF THE COMPLETED SIGNATURE FORM TO ALL SIGNEES AND MANAGERS**.

# List of Appropriate Systems Contacts (Manager Contacts are in BOLD font)

# IF ANY SHUTDOWN REQUIRES REMOVAL OF CEILING TILE THERE MUST BE A CONFIRMATION OF ACM STATUS THROUGH POS RMM PRIOR TO REMOVAL. IN ADDITION, METAL CEILING TILE REMOVALS AND REINSTALLATIONS MUST BE COORDINATED THROUGH THE POS CARPENTER SHOP AND SCHEDULED 7 DAYS IN ADVANCE - All phone numbers below are area code 206

# F&I System Manager

**Civil (Water, Sewer, Storm, IWS)**

Paul Shen 787-5870 Shen.P@portseattle.org

**Mechanical (HVAC, Plumbing, Gas, Conveyor, PLB, Elev./Esc.)**

Joe Cook 605-6490 cell

**Electrical**

Hien Mac 787-4117 351-8735 cell

# Fire Alarm

Lloyd Hawes (FD) 496-4927 cell

Josh Fleig (FD) 666-8030 cell

Brennen Cornett (FD) 316-7580 cell

# Fire Systems & Pumps

**Dan Hytry (OE) 787-7231 718-5981 cell**

**Erik Knowles (OE) 787-4906 450-4117 cell**

Adam Griffin (FD) 787-4390 771-2917 cell

Chris Nuttall (FD) 402-7728 cell

Brennen Cornett (FD) 316-7580 cell  
James Jackson (OE) 787-6322 390-7451 cell

Tracy Jonassen (OE) 787-6320 735-9840 cell

Bob Romero (AVFI) 787-3290 947-4802 cell

Joe Cook (AVFI) 605-6490 cell

# Chilled Water & Hot Water Heating / HVAC Systems (Building and PC Air) / Siemens DDC

**Dan Hytry (OE) 787-7231 718-5981 cell**

**Erik Knowles (OE) 787-4906 450-4117 cell**

**Jim Farris (AVFI) 787-5875 457-6681 cell**

**Joe Cook (AVFI) 605-6490 cell**

James Jackson (OE) 787-6322 390-7451 cell

Tracy Jonassen (OE) 787-6320 735-9840 cell

# Domestic Water

**Dan Hytry (OE) 787-7231 718-5981 cell**

**Erik Knowles (OE) 787-4906 450-4117 cell**

James Jackson (OE) 787-6322 390-7451 cell

Tracy Jonassen (OE) 787-6320 735-9840 cell

Paul Shen (AVFI) 787-5870 617-9813 cell

David Baisch (AVFI) 787-6796 487-0816 cell

Joe Cook (AVFI) 605-6490 cell

Bob Romero (AVFI) 787-3290 947-4802 cell

**Sewer & Storm Lift Stations**

**Dan Hytry (OE) 787-7231 718-5981 cell**

**Erik Knowles (OE) 787-4906 450-4117 cell**

**Angie Schmitke (IWS) 787-4832 348-9658 cell**

David Wells (OE) 787-7829 514-1055 cell

Paul Shen (AVFI) 787-5870 617-9813 cell

David Baisch (AVFI) 787-6796 487-0816 cell

James Jackson (OE) 787-6322 390-7451 cell

Tracy Jonassen (OE) 787-6320 735-9840 cell

**Lift Stations**

**Dan Hytry (OE) 787-7231 718-5981 cell**

**Erik Knowles (OE) 787-4906 450-4117 cell**

**Angie Schmitke (IWS) 787-4832 348-9658 cell**

Paul Shen (AVFI) 787-5870 617-9813 cell

David Baisch (AVFI) 787-6796 487-0816 cell

James Jackson (OE) 787-6322 390-7451 cell

Tracy Jonassen (OE) 787-6320 735-9840 cell

David Wells (OE) 787-7829 514-1055 cell

# Irrigation

**Eric Schaefer 787-4047 491-6298 cell**

Jamie Stenson 787-4490 573-1093 cell

Valerie Johnson 787-4802 300-1081 cell

# Conveyors

Roberto Cantu 787-5557 379-2941 cell

John Kier 375-4386 cell

Howard Hartness 787-5932 434-0223 cell

Tim Thomas 787-3348 556-0068 cell

Phil Allan 787-5895 718-8065 cell

Scott Uglum 787-4006 718-0278 cell

# Ceiling Removals (Asbestos Only)

# Brian Nichols 787-7903 245-8446 cell

Debra Reeves-Orth 787-4074 399-3994 cell

# Passenger Loading Bridges

**Erik Knowles (OE) 787-4906 450-4117 cell**

**Doug Sinclair 787-7839 512-7235 cell**

Phil Allan 787-5895 718-8065 cell

Efrain Lopez 787-5116 556-6702 cell

James Rabe 787-4003 573-4921 cell

Joe Cook (AVFI) 605-6490 cell

Natasha Jabbour (AVFI) 580 5159 cell

# Elevators/Escalators

**Erik Knowles (OE) 787-4906 450-4117 cell**

**Angie Schmitke**  **787-4832 348-9658 cell**

Joe Cook (AVFI) 605-6490 cell

**Electrical Systems**

**Darin Benofsky 787-7884 556-5623 cell**

**Rob Lane 787-3349 218-9465 cell**

**Ryan Pazaruski 787-7590 595-7173 cell**

Yaroslav Kosyuk 787-6960 437-6187 cell

Cal Nelson 787-5882 431-4075 fax

Mac Hien (AVFI) 787-4117 351-8735 cell

Kyle Madson (AVFI) 787-7369 294-1497 cell

Matt Briggs (AVFI) 787-3091 765-6605 cell

**ET SYSTEMS**

**Rob Lane 787-3349 218-9465 cell**

Chris Evans–ACS/Video 787-4966 755-9403 cell

Frank Davis–TWVPS 787-4659 617-9860 cell

Jeff Burnes–FIMS/FIDS 787-7815 402-1848 cell

Abba Sanneh–CUSE/CUSS 787-6912 390-2707 cell

Steve Kjosness–PRCS 787-7856 735-9820 cell

Micah Egger–Conveyor 787-6906 218-3787 cell

Deb Davis–Radios 787-5193 947-7734 cell

Navtej Sahota 787-4150 735-8841 cell

Glen Heslin 787-6905 639-0487 cell

**STS SYSTEMS**

**Darin Benofsky 787-7884 556-5623 cell**

**Rob Lane 787-3349 218-9465 cell**

**Ryan Pazaruski 787-7590 595-7173 cell**

Chad Van Daam 787-4013 550-9364 cell

# ICT Department

IT Service Desk  787-3333 728-3719 fax  
**Matthew Parrish** 787-5724 492-3785 cell  
Manny Ancheta 787-7140 399-6913 cell

David Grenfell 787-5004 351-5635 cell

Lawrence Gu 787-7760 796-7026 cell

Tim Hyler 787-5011 464-9823 cell

Devron Knowles 787-4917 399-8069 cell

Jason Blankers 787-3605 409-2564 cell

Dino Cokic 787-7028 331-0112 cell

Aaron Smith 787-6270 419-6469 cell

Robert Chinn 787-4844 321-2545 cell

# OPS / Roadways / Parking

Nick Terrana 787-4903 714-5075 cell

Andy Ramsey 787-5187 437-6323 cell

**Security**

**Jim Witzman** 787-5018 351-1638 cell

Shelie Bumgarner 787-7360 291-6704 cell

Hilaire Bakam 787-5216 240-6524 cell

# Aircraft Fueling Systems & Water Supply

Adam Griffin (FD) 787-4390 771-2917 cell

Captain Chris Nuttall (FD) 755-7391 cell

Spencer Thomas (FD) 573-4433 cell

Bob Romero (AFVI) 787-3290 947-4802 cell

Paul Shen (AVFI) 787-6796 487-0816 cell

David Baisch (AVF) 787-6796 487-0816 cell