

RESOLUTION NO 2157

A RESOLUTION of the Port Commission of the Port of Seattle adopting By-laws governing the organization and transaction of the business of the Port of Seattle Commission and repealing resolutions in conflict therewith

SECTION 1 The by-laws, as set forth in Exhibit "A" attached to this resolution and incorporated herein by this reference, are hereby adopted for the organization and transaction of the business of the Port Commission of the Port of Seattle, effective February 26, 1964

SECTION 2 Each and every prior resolution or part thereof in conflict herewith is hereby repealed

ADOPTED by the Port Commission of the Port of Seattle this 25th day of February, 1964, and duly authenticated in open session by the signatures of the Commissioners voting in its favor and the seal of the Commission

(SF AL)

/s/ ROBERT W NORQUIST

/s/ FRANK R KITCHELL

/s/ MINER H BAKER

/s/ MERLE D ADLUM

/s/ JOHN M HAYDON

Port Commissioners

Exhibit "A"

BY-LAWS OF THE
PORT OF SEATTLE

ARTICLE I

Preamble

These By-Laws shall constitute the rules governing the transaction of business by the duly elected Port Commission

ARTICLE II

Organization of the Commission

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(1) The Commission shall organize by the election from its own members of a President and Secretary A Vice-President and Assistant Secretary may be elected also, if desired All proceedings of the Port Commission shall be by motion or resolution recorded in a book or books kept for such purpose which shall be public records

(2) The Commission shall elect new officers at its first regular public meeting following the beginning of each calendar year, whose term shall run for one year beginning when elected, and until the election of a successor Vacancies in an office arising from any cause may be filled at any regular or special meeting of the Commission

(3) In the event of a vacancy in the office of Port Commission by death, resignation or otherwise, such vacancy shall be filled at the next regular election, the vacancy in the interim to be filled by appointment by a majority vote of the remaining Port Commissioners If there shall be at the same time such number of vacancies that there are not in office a majority of the full number of Commissioners fixed by law, County Commissioners of the County shall within fifteen days of such vacancies make appointments to fill the vacancies ad interim through the next general election

ARTICLE III

Duties of Officers

(1) The President shall preside at all public meetings of the Commission and at executive sessions of the Commission, and shall sign all resolutions, contracts, and other instruments on behalf of the Commission as authorized by the Commission, and shall perform all such other duties as are incident to his office or are properly required of him by the Commission

(2) The Vice-President shall, during the absence or disability of the President, exercise all the functions of the President In addition, the Vice-President shall have such powers and discharge such duties as may be assigned to him from time to time by the Commission

(3) The Secretary shall authorize the issuance of notices for all meetings and executive sessions of the Commission, except that notice for

an executive session of the Commission may be issued by any two Commissioners who may desire that an executive session shall be held. The Secretary shall also record the minutes of all meetings, shall make and retain a record of all motions and resolutions adopted by the Commission, and shall supervise the safe keeping of the seal and the minute books, and shall otherwise perform such further duties as are incident to his office and as are properly required of him by the Commission.

(4) The Assistant Secretary shall, during the absence or disability of the Secretary, exercise all of the functions of the Secretary.

ARTICLE IV

Meetings

(1) Regular Meetings Regular public meetings of the Commission shall be held at 2 00 p m on the second and fourth Tuesday of each month, provided that when the Tuesday on which a meeting would fall, as aforesaid, is a legal holiday, the following day shall be the regular meeting day.

(2) Special Meetings Special public meetings may be called for any time either by the President or by a majority of the Commissioners.

(3) Notice of Meetings No additional notice shall be required for regular meetings, the time and place of which is established by these By-Laws. For all special public meetings, the Secretary shall give public notice by notifying the press, radio, and television within King County at least 24 hours before the scheduled time of the meeting and by affording such additional notice as may now or hereafter be provided by law. Each Commissioner shall be given notice of all special public meetings and of executive sessions of the Commission either by oral notification or by written notice delivered to the Commissioner in person at least 24 hours before the scheduled time of the meeting or by posting a written notice in the United States mails at least 48 hours before the scheduled time of the meeting, addressed to the residence of the Commissioner or to such other address as any Commissioner may request in writing directed to the Secretary, provided, however, that the requirement of notice to individual Commissioners shall be

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considered waived as to any Commissioner who shall be in attendance at a particular meeting

(4) Place of Meetings Unless otherwise publicized in the same manner as provided hereinabove with respect to notice of special meetings, all meetings of the Port Commission shall be held at the Commission's regular meeting room on the third floor of the Bell Street Terminal, Pier 66, foot of Bell Street, Seattle, Washington The place for holding any meetings may be changed by concurrence of a majority of the Commission

(5) Executive Sessions The Commission may meet at any time and place in executive session for any purposes other than the final adoption of an ordinance, resolution, rule, regulation, order, or directive

(6) Quorum Three Commissioners shall constitute a quorum for the transaction of business

ARTICLE V

Order of Business

The order of business shall be

Minutes
Introduction of Resolutions
Final Action on Resolutions
General Business
Adjournment

ARTICLE VI

Motions (and Resolutions)

(1) Except as provided hereinbelow under ARTICLE VII, the Commission shall transact its business by motions (and resolutions) which may be made by any Commissioner in attendance, including the chairman of the meeting, and shall not require a second

(2) Voting on all motions (and resolutions) shall be viva voce, unless a division is called for by any Commissioner, in which case, the Secretary, or acting Secretary, shall call the roll in alphabetical order and record the vote of each Commissioner present

(3) Concurrence of three Commissioners shall be necessary and shall be sufficient for the passage of any motions (or resolutions)

ARTICLE VII

Resolutions

(1) All matters, which in the judgment of the Commission, are of a legislative character shall be embodied in the form of resolutions. A resolution shall not be put on for final passage at the same meeting at which it is introduced, except by unanimous consent of all of the Commissioners. Said consent may be given either in person at the meeting or, if any Commissioner be absent, by his advance written consent, which consent shall be made a part of the minutes of the meeting and shall consent either to final action being taken on all resolutions brought before the particular meeting or to final action being taken only on those resolutions specified in said written consent.

(2) Voting on resolutions shall be by "yea" and "nay" and the Secretary, or acting Secretary, shall call the roll and record the vote of each Commissioner.

(3) Resolutions shall be numbered consecutively and the original copy of each resolution shall be duly authenticated in open session by the signatures of the Commissioners voting in its favor and by the seal of the Commission. Each resolution shall be filed by the secretary and shall be recorded in a book or books kept for such purposes, which shall be public records.

ARTICLE VIII

Minutes

All proceedings of the Port Commission shall be by motion or resolution recorded in a book or books kept for such purpose, which shall be public records.

ARTICLE IX

Amendment of By-Laws

These By-Laws may be amended by the Commission by resolution duly adopted.