

StART

SEA Stakeholder Advisory Round Table

START MEETING

February 24, 2021

AGENDA



- Welcome + Introductions
- Logistics, Ground Rules, Process
- StART's New Operating Procedures
- Neighborhood Environmental Survey Results
- Federal Policy Working Group Update
- Aviation Noise Working Group Update
- Public Comment
- Wrap Up & Next Steps



BDS PLANNING & URBAN DESIGN



BDS Planning envisions communities that are more vibrant, just and sustainable.

We facilitate authentic and inclusive decision-making toward impactful organizations.

BDS

BRIAN DOUGLAS SCOTT



BRIAN DOUGLAS SCOTT, Ph.D.

PRINCIPAL, BDS PLANNING

BDS

- ✓ Founded BDS Planning in 2009
- ✓ 40 years of facilitation experience
 - Alaskan Way Viaduct
 - Port of Seattle – Biometrics Policy
 - Communitywide Vision for Burien
 - City Center Strategy for SeaTac
 - Valley Communications Center Strategic Plan & Implementation

ROLES



BRIAN DOUGLAS SCOTT, Ph.D.

FACILITATION



DORI KRUPANICS, M.A., M.J.

NOTE TAKING & LOGISTICS

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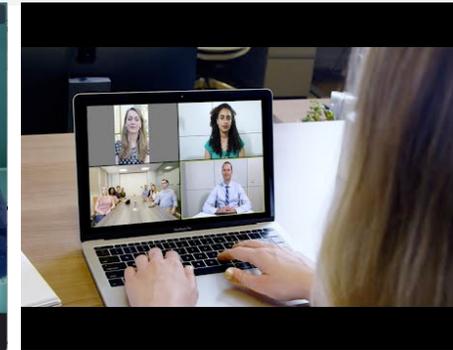
VIRTUAL MEETINGS IN THE AGE OF COVID-19

EXPECTATIONS

- Participate with **grace & humor**. People are juggling multiple demands. Children; pets; partners.
- **Ask for (and accept) help** from BDS team members. We want this to work for everyone.
- **Keep your camera turned on!** This makes a huge difference in nonverbal communication & facilitation.

NORMS & GUIDELINES

- **Mute** your audio when you are not speaking.
- Be **explicit and animated** about non-verbal communication. Nodding; thumbs up; hand-raising.
- Minimize **distractions** and **be present** by putting away phones, closing unrelated work, closing the door, etc.
- Improve clarity with **deliberate speech & good lighting**.



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SEA Stakeholder Advisory Round Table

EXPECTATIONS & GROUND RULES

- Participate!
 - Focus on the Subject at Hand
 - Represent Your Constituency
 - Respect Diverse Views
 - Communicate Fairly
- Ground Rules:
 - Participate fully, honestly & fairly
 - Speak respectfully
 - Keep an open mind
 - Acknowledge all participants
 - Allow people to share without fear of criticism



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FACILITATION GROUND RULES

- Neutrality
- Transparency
- Clarity
- Each voice is heard
- Begin & end on time
- Clear follow-up

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Revised StART Operating Procedures

- Brian Scott, BDS



StART Steering Committee

–A Steering Committee will provide support, guidance, and strategic direction for StART

–Steering Committee

Membership:

- StART Chair
- Primary non-elected city representatives
- Airline representatives

Steering Committee Roles:

- Agenda topics
- Potential presenters
- External communications and/or promotions
- Annual Report
- Facilitator feedback



Reporting Structure with Highline Forum

StART's formal relationship with the Highline Forum:

- Regular updates
- Opportunity for input
- Consideration of StART recommendations
- Annual report

Adherence to Operating Procedures

Each StART member agrees to the Operating Procedures including abiding by the Code of Conduct

Facilitator will work with each member entity (cities, airlines, Port) to ensure adherence by their appointed members and alternates and to resolve any conflicts or issues.



Code of Conduct

- Participate!
- Focus on the Subject at Hand
- Represent Your Constituency
- Respect a Diversity of Views
- Communicate Fairly
Present a full, fair, & balanced view of discussions
- Abide by Discussion Ground Rules →

- Speak respectfully & briefly
- Keep an open mind and listen to different views
- Acknowledge that all participants bring legitimate interests, whether you agree with them or not
- Allow people to speak without fear of criticism
- Feedback that reflects diverse interests
- Strive for consensus
- Avoid airtime
- Be present: listen & avoid distractions
- Assume the best in others
- Disagree respectfully
- Questions are encouraged
- Allow the facilitator to manage who is speaking
- Accept hands-on facilitation when needed



Addressing SAMP*

Membership on StART does not preclude members from participating fully in any airport-related environmental review processes at the state or federal level.

** Sustainable Airport Master Plan*

Recording Meetings

StART meetings will not be officially audio or video-recorded.

–If anyone wishes to audio or video-record a meeting, they are required to notify the facilitator prior to beginning recording.

–Any recordings by participants or members of the public are not considered official or necessarily accurate recordings of the meeting.



Membership

- Any StART member can volunteer to serve on a working group.
- Members shall be appointed for a two (2) year term.
- Term begins on the date their appointing body notifies the facilitator and the chair of their intention to serve.

Questions?

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Neighborhood Environmental Survey Results

Presenters:

- Donald Scata, Noise Division Manager, FAA
- Sean Doyle, Senior Aviation Noise Policy & Research Specialist, FAA



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Federal Policy Working Group Update

- Eric Schinfeld
Federal Government Relations Senior Manager, Port of Seattle



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Aviation Noise Working Group Update

- Tom Fagerstrom, Airport Noise Programs Coordinator



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Public Comments

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Wrap-up + Next Steps

- Meeting Summary
- Next Meeting: April 12, 2021, 5-7pm, via Zoom



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